

2010 Lake Host™ Program Final Report

Participating Groups

All organizations that participated in the 2010 NH LAKES' Lake Host™ Program must complete and submit a FINAL REPORT by **September 20, 2010**, either by US Mail (NH LAKES, 14 Horseshoe Pond Lane, Concord, NH 03301) or email (lakehost@nhlakes.org).

Ideally, your final report should be completed by the person who was most closely involved with the program – usually the Point Person or Managing Lake Host. If this is not possible, then the person completing the report should at least consult with the Point Person or Managing Lake Host. **The report must be completed by someone OTHER THAN a paid or volunteer Lake Host.**

Please respond to all requested information below (indicate **N/A** if not applicable). When given a choice of an answer (i.e., “**Yes / No**” or “**5 4 3 2 1**”), please circle your answer or delete the answer(s) that do(es) not apply.

THANK YOU!

Date of report:

Name of lake association, organization, or town:

Name and title of person completing report (Point Person, Managing Lake Host, etc.):

Complete mailing address, phone number, and email address of person completing report:

PART I: PARTICIPANT FEEDBACK

- Please ask your volunteer and paid Lake Hosts to submit feedback to NH LAKES about what participating in the Lake Host program means to them and what they think of the program in general. NH LAKES has created a participant evaluation form distribute to your hosts to facilitate this information gathering. The Lake Host Participant Evaluation form can be snail mailed or emailed back to you or directly to NH LAKES. NH LAKES will use this feedback in outreach materials and in funding requests to help secure additional funding for the program. ***Individual names will not be published unless the individual gives NH LAKES permission to do so.***
- Please send NH LAKES copies of Lake Host-related articles appearing in your association's newsletter or in your local newspaper.
- Include photos of your Lake Hosts and/or Point Person/Managing Lake Host. Please identify everyone in the photo. We prefer photos in electronic format (email to lakehost@nhlakes.org).

PART II: LAKE HOST INFORMATION

List the name and complete **WINTER** address of all 2010 PAID Lake Hosts and Managing Lake Hosts. Include winter email addresses and phone numbers if known (use additional paper or add rows if necessary). **Please Note:** *Winter addresses are needed for the January tax forms.*

List the name and complete **WINTER** address of 2010 VOLUNTEERS including the Point Person. Include email addresses and phone numbers if known (use additional paper or add rows if necessary).

PART III: SCHEDULE

Provide a TYPICAL weekly schedule that includes the days of the week and times of the day that Lake Hosts (including paid and volunteer) generally covered your launch site(s) this summer.

Name or Location →	RAMP:		RAMP:		RAMP:		RAMP:	
	Start Date	End Date	Start Date	End Date	Start Date	End Date	Start Date	End Date
	Start Time	End Time	Start Time	End Time	Start Time	End Time	Start Time	End Time
Monday								
Tuesday								
Wednesday								
Thursday								
Friday								
Saturday								
Sunday								
Holidays								

PART IV: PLANT REMOVAL/IDENTIFICATION

Did Lake Host(s) at your ramp remove any vegetation confirmed by the New Hampshire Department of Environmental Services (DES) to be an exotic plant? **YES / NO**

If "yes," what species of plant(s)?

Was the exotic plant found on a boat arriving or departing from the lake? **ARRIVING / DEPARTING**

Or, explain how the plant(s) was/were found:

Which waterbody had the boat(s) last been on?

Did your Lake Host(s) remove any vegetation that you did NOT send in to DES? **YES / NO**

On boat arriving to or departing from the lake? **ARRIVING / DEPARTING**

Or other circumstance:

PART V: TRAINING SESSIONS

Please rate how effective the 2010 trainings were for the following:
On a scale from 5 to 1 (5 being "Very Effective", 1 being "Not Effective"), please mark your response or write N/A if not applicable

Returning paid and all volunteer Lake Hosts trained locally **5 4 3 2 1**

New paid Lake Hosts trained formally in Concord **5 4 3 2 1**

Point Persons/Managing Lake Hosts trained formally in Concord **5 4 3 2 1**

For formal trainings, what month and day(s) of the week works best for most people in your group?

Month:

Day(s) of the week:

PART VI: PROGRAM COMMUNICATIONS AND EFFECTIVENESS

Do you think it's worthwhile for the Lake Host™ Program Coordinator or other NH LAKES staff to visit the ramps?	YES / NO
Why, why not?	
How helpful/responsive was the NH LAKES staff? <i>Please mark your response on a scale from 5 to 1 (5 being "Very Helpful / Responsive", 1 being "Not Helpful / Not Responsive")</i>	5 4 3 2 1
Comments/Suggestions:	
What is your overall impression of the effectiveness of the Lake Host™ Program about educating boaters and preventing the spread of exotic aquatic plants? <i>Please mark your response on a scale from 5 to 1 (5 being "Very Effective", 1 being "Not Effective"),</i>	5 4 3 2 1
How helpful were the bi-weekly payroll left updates? <i>Please mark your response on a scale from 5 to 1 (5 being "Very Effective", 1 being "Not Effective"),</i>	5 4 3 2 1
What did you like best about the program?	

What did you like least about the program?

Why does your group participate in the program?

What could be done to improve the program? Consider all aspects, including: the formal trainings; materials provided; information provide to boaters, communications with NH LAKES; amount/quality of support received from NH LAKES. Please free to mark up and include any forms and/or the Lake Host Manual so we may see your specific recommended changes.

Did your group have any personnel problems? (Did any paid or volunteer Lake Hosts have to be terminated, etc?) If "yes," please explain.

Did your group have any problems with uncooperative boaters? If "yes," please explain.

PART VIII: OTHER

Do you plan to apply for a grant next year?

YES / NO

If "yes", are you willing to write a brief letter of support to NH LAKES (by **October 1, 2010**) expressing your appreciation for the program and interest in participating in 2011? (*NH LAKES needs letters of support to include in our grant proposal to DES*)

YES / NO

Comments/Suggestions:

If your organization is selected, what will you do differently in 2011?
(For example, changes to your ramp schedule; securing extra money from the town to extend ramp coverage; lining up a Point Person volunteers and Lake Hosts earlier in the year, etc.)

Has your group implemented any fundraising activities/events to support the Lake Host™ Program?

If "yes," please specify:

Do you have any suggestions on how NH LAKES can secure additional funding for the program?

Do you have any suggestions on how NH LAKES can make the program more cost-effective?

Do you have any suggestions on how NH LAKES can encourage more volunteer participation in the program?

Do you have any suggestions on how NH LAKES can allocate future grant awards to applying groups?

Any other input you would like to share?

THANK YOU!